

SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
December 5, 2024

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met on December 5, 2024. Present were Wall Township representative Jeff Bertrand, Brielle Borough representative Tom Nolan, and Spring Lake Heights representative Joe May. Also present were attorney Mark Kitrick, Steve Mayer, and NJWSA Plant Manager Paul McKeon. Spring Lake Borough representative Bryan Dempsey was absent. Sea Girt Borough representative Michael McArthur was absent.

Jeff Bertrand called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Lauren Lazar.

Jeff Bertrand called for a motion to approve the December Bill List in the amount of \$637,505.54.

Joe May made a motion to approve the December Bill list.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared the December bill list approved.

Jeff Bertrand called for a motion to approve the November meeting minutes.

Tom Nolan made a motion to approve November meeting minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared November meeting minutes approved.

Jeff Bertrand opened the 2025 Budget Adoption Public hearing.

Steve Mayer stated they received approval for the budget.

Jeff Bertrand requested any comment from the public. No comment from the public.

Jeff Bertrand called for a motion to close the 2025 Budget Adoption Public hearing.

Joe May made a motion to close the 2025 Budget Adoption hearing to the public.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand closed the budget hearing.

Jeff Bertrand called for a motion to approve the 2025 Budget Adoption.

Tom Nolan made a motion to approve the 2025 Budget Adoption.

Joe May seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared 2025 Budget adoption approved.

Jeff Bertrand called for a motion to approve Resolution No. 2024-20 Professionals.

Joe May made a motion to approve Resolution No. 2024-20.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2024-20 approved.

Jeff Bertrand called for a motion to approve Resolution No. 2024-21 Longo Electrical Mechanical.

Joe May made a motion to approve Resolution No. 2024-21.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2024-21 approved.

Jeff Bertrand called for a motion to approve Resolution No. 2024-22 Change Order –
Underground Utilities Corp. Utility Poles NW Wall Improvements.

Stephanie DeCotiis provided an update, stating it is a requested change order for temporary electric at the site. Subcontractor will plant the poles and transformer is included in the change order.

Joe May made a motion to approve Resolution No. 2024-22.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2024-22 approved.

Jeff Bertrand called for a motion to approve Resolution No. 2024-23 Application to the Local Finance Board – Water Tower Project in Wall.

John Cantalupo stated they issued bonds and notes for the project back in 2021. Local finance board requests you return after 3 year approval and renew ability to issue notes for another 3 years.

Joe May made a motion to approve Resolution No. 2024-23.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Michael McArthur	Absent
Joseph May	Yea
Jeffry Bertrand	Yea

Bryan Dempsey Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2024-23 approved.

In old business, None.

In new business, Paul McKeon provided an update for the plant, stating operationally November was good. They had sent the board a letter requesting purchasing more carbon; board is okay with that.

In further new business, Anthon will be taking over Paul's position in February.

In further new business, Stephanie DeCotiis provided an update regarding the access agreement for temporary power at the site. They received word from the contractor and will be setting poles next week. Work is progressing, mostly electrical scope remaining. Final completion is expected around mid-March. They are working on coordination to turn everything on new zone.

There being no further old or new business and no public comment, Jeff Bertrand called for a motion to adjourn and all being in agreement, the meeting adjourned at 10:15 AM.