

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**November 3, 2022**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met on September 1, 2022. Present were Wall Township representative Jeff Bertrand, Brielle Borough representative Tom Nolan, Sea Girt Borough representative Jim Gant, Spring Lake Heights Borough representative Joe May and Spring Lake Borough representative Bryan Dempsey. Also present were attorney Mark Kitrick, CFO Steve Mayer and NJWSA Supervising Plant Operator Edward Otreba.

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Lauren Lazar.

Bryan Dempsey called for a motion to approve the November Bill List in the amount of \$222,255.33.

Jeff Bertrand made a motion to approve the November Bill list.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the November bill list approved.

Bryan Dempsey called for a motion to approve the October meeting minutes.

Jeff Bertrand made a motion to approve October meeting minutes.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared October meeting minutes approved.

Bryan Dempsey called for a motion to approve Resolution No. 2022-27 R&R Heat Pump for Ozone Generator Unit #2.

Jim Gant made a motion to approve Resolution No. 2022-27.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared Resolution No. 2022-27 approved.

In old business, NONE.

In new business, Steve Mayer stated that he will be retiring at the end of the year. Edward Otreba provided an update for the plant, stating it was a quiet month with no problems; the feed pump was installed and is fully operational.

Bryan Dempsey called for a motion to approve Resolution No. 2022-29 Executive Session – Northwest Wall Improvement Contracts – Contractual.

Jeff Bertrand made a motion to approve Resolution No. 2022-29.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared Resolution No. 2022-29 approved.

Bryan Dempsey called for a motion to enter into executive session.

Jeff Bertrand made a motion to enter into executive session.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
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Jim Gant	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared motion passed to enter into executive session.

The Southeast Monmouth Municipal Utilities Authority then moved into an executive session regarding Operating Agreement which began at 9:44 AM and ended at 10:08 AM. Resolution No. 2022-28 was amended to read Additional Compensation Personnel. Bryan Dempsey called for a motion to approve Resolution No. 2022-28 Additional Compensation Personnel.

Tom Nolan made a motion to approve Resolution No. 2022-28.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Abstain
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared Resolution No. 2022-28 approved.

There being no further old or new business and no public comment, Bryan Dempsey called for a motion to adjourn and all being in agreement, the meeting adjourned at 10:10 AM.