

SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
November 4, 2021

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met on November 4, 2021. Present were Wall Township representative Jeff Bertrand, Sea Girt Borough representative Jim Gant, and Brielle Borough representative Tom Nolan. Also present were attorney Mark Kitrick, CFO Steve Mayer, and NJWSA Plant Manager Paul McKeon. Spring Lake Heights Borough representative Joe May was absent. Spring Lake Borough representative Bryan Dempsey was absent.

Jeff Bertrand called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Lauren Lazar.

Bryan Dempsey called for a motion to amend the agenda for the November meeting to include the Budget Hearing.

Tom Nolan made a motion to amend the agenda to include the Budget Hearing.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffrey Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared the agenda amendment approved. Jeff Bertrand called for a motion to approve the November Bill List in the amount of **\$232,402.53**.

Tom Nolan made a motion to approve the November Bill list.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffrey Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared the November bill list approved.

Jeff Bertrand called for a motion to open the 2022 Budget Adoption Public hearing.

Tom Nolan made a motion to open the 2022 Budget Adoption hearing to the public.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand opened the budget hearing.

Steve Mayer offered the budget was approved for adoption from the state. No public comment.

Jeff Bertrand called for a motion to approve the 2022 Budget Adoption.

Tom Nolan made a motion to approve the 2022 Budget Adoption.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared the 2022 Budget Adoption approved.

Jeff Bertrand called for a motion to approve Resolution No. 2021-15 Budget Adoption.

Tom Nolan made a motion to approve Resolution No. 2021-15.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2021-15 approved.

In old business, Jeff Bertrand provided an update as to the water tower, stating specs were almost complete and they would be going out to bid in the next few weeks; the permit from the DEP was received.

In new business, Paul McKeon stated there were no major issues at the plant this month. They were able to remove the fuel tank; there was a minor amount that spilled, not leaking into the soil, and said soil will be removed. The clarifier project is still being discussed as to next steps and taking into account board members' concerns.

The working discussion of financing mutually beneficial projects took place following old and new business. During the discussion, board members discussed how to address financing mutually beneficial projects to create a standardized application process for review and approval. The intent behind the process is to demonstrate mutual benefit to all members, to pool resources and proportionally share benefits and resources.

Jeff Bertrand called for a motion to approve Resolution No. 2021-14 Executive Session – Contract(s) - Contractual.

Tom Nolan made a motion to approve Resolution No. 2021-14.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2021-14 approved.

Jeff Bertrand called for a motion to enter into executive session.

Tom Nolan made a motion to enter into executive session.

Jim Gant seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeff Bertrand declared motion passed to enter into executive session.

The Southeast Monmouth Municipal Utilities Authority then moved into an executive session regarding Contract Negotiations – Contract(s) - Contractual (no action was taken) which began at 10:29 AM and ended at 11:10 AM.

There being no further old or new business and no public comment, Jeff Bertrand called for a motion to adjourn and all being in agreement, the meeting adjourned at 11:10 AM.