

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**April 1, 2021**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in a virtual meeting via GoToMeet platform on April 1, 2021. Present were Wall Township representative Jeff Bertrand, Brielle Borough representative Tom Nolan, Spring Lake Heights Borough representative Joe May, Sea Girt Borough representative Jim Gant and Spring Lake Borough representative Bryan Dempsey. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Plant Manager Paul McKeon and Pat Cole of H2M Associates. Sea Girt Borough representative Jim Gant was absent.

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Lauren Lazar.

Sea Girt Borough representative Jim Gant was sworn in.

Bryan Dempsey called for a motion to approve the April Bill List in the amount of \$254,525.74.

Joe May made a motion to approve the April Bill list.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Absent
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the April bill list approved.

In old business, Paul McKeon continued the Plant Infrastructure discussion from the March meeting and shared the technology was chosen because it is best suited to the authority. He referenced the capital plan funding in terms of projects for the authority and Wall tank. Paul addressed the question regarding using H2M for the final design and stated the contract between the Authority and SMMUA allows them to chose based on bids. Pat Cole reviewed the analysis and thinks it is appropriate based on the parameters. Pat stated the towns need to evaluate their own wells and capacity, as well as consider future demands; Bryan Dempsey agreed and stated the towns need review where they think they will be in the next few years and go forward from

there. Jeff Bertrand questioned what determines the need for a greater capacity, as well as time lines and cost; he asked for clarification as to whether it was a capacity issue or reliability issue and where the analysis based on growth was determined. The matter discussion will be continued at the May meeting.

In new business, Mark Kitrick reviewed the operating agreement and shared the complexities of the exiting agreement. He suggested a new operating agreement be drafted that is consistent and updates the contract from 2009, as well as revises the existing operating agreement that pre-dated the formation of the SMMUA. A request for a committee was proposed; Tom Nolan and Jeff Bertrand were nominated. The operating agreement discussion will be continued at the May meeting. Resuming in-person meetings, or some form of hybrid, was addressed and will be discussed at the May meeting.

There being no further old or new business and no public comment, Bryan Dempsey called for a motion to adjourn and all being in agreement, the meeting adjourned at 10:18 AM.