

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**March 4, 2021**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in a virtual meeting via GoToMeet platform on March 4, 2021. Present were Wall Township representative Jeff Bertrand, Brielle Borough representative Tom Nolan, Sea Girt Borough representative Jim Gant and Spring Lake Borough representative Bryan Dempsey. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Plant Manager Paul McKeon and Pat Cole of H2M Associates. Spring Lake Heights Borough representative Joe May was absent.

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Lauren Lazar.

Sea Girt Borough representative Jim Gant was sworn in.

Bryan Dempsey called for a motion to approve the March Bill List in the amount of \$246,708.61.

Tom Nolan made a motion to approve the March Bill list.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Jim Gant	Yea
Joseph May	Absent
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the March bill list approved.

In old business, Pat Cole stated there is a prepared summary regarding the Brielle water tank, with a detailed cost-sharing agreement for the old tank that could be funded by the Southeast Monmouth Municipal Utilities Authority; the analysis is rigorous and will be dispersed to Board members via email for final review. A proposed application for future requests and benefits, as well as process management, will be provided once it is completed. Jeff Bertrand stated he and Tom Nolan met with Pat Cole to discuss the Brielle matter and how to standardize the process for future requests.

The Plant Infrastructure matter was opened for discussion. Paul McKeon referenced the Ramboll presentation from the October 2020 meeting and what should be done to improve

reliability of the plant in the future, as well as increase the rate of capacity for future needs. Paul McKeon stated the next step for the Authority is to get proposals from engineering firms and provide technical specifications for construction, which would then be presented to the Board for approval. Bryan Dempsey questioned using the in-house engineer already on the Board (H2M). The agreement between the Authority and the Board was discussed, including term, current structure and organization; Mark Kitrick stated he has reviewed the current agreement and a new agreement should be prepared and updated for future projects and requests.

In new business, there was no new business.

There being no further old or new business and no public comment, Bryan Dempsey called for a motion to adjourn and all being in agreement, the meeting adjourned at 10:08 AM.