

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**June 4, 2020**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in a virtual meeting via Zoom platform on June 4, 2020. Present were Wall Township representative Jeff Bertrand, Sea Girt Borough representative Lorraine Carafa and Spring Lake Heights Borough representative Joe May. Brielle Borough representative Tom Nolan and Spring Lake Borough representative Bryan Dempsey were absent. Also present were attorney Mark Kitrick and CFO Steve Mayer.

Jeff Bertrand called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Jeffery Bertrand called for a motion to approve the May Meeting Minutes.

Lorraine Carafa made a motion to approve the May Minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                  |         |
|------------------|---------|
| Tom Nolan        | Absent  |
| Lorraine Carafa  | Yea     |
| Joseph May       | Abstain |
| Jeffery Bertrand | Yea     |
| Bryan Dempsey    | Absent  |

There being 2 yeas and one abstain, Jeff Bertrand declared the motion to approve the June Meeting Minutes be carried to the July meeting.

Jeff Bertrand called for a motion to approve the June Bill List in the amount of \$224,111.59.

Joe May made a motion to approve the June Bill list.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

|                  |        |
|------------------|--------|
| Tom Nolan        | Absent |
| Lorraine Carafa  | Yea    |
| Joseph May       | Yea    |
| Jeffery Bertrand | Yea    |
| Bryan Dempsey    | Absent |

There being 3 yeas and no nays, Jeff Bertrand declared the June bill list approved.

Jeff Bertrand called for a motion to approve Resolution No. 2020-13 Authorizing Capital Improvement for the Purchase and Associated Labor for Improvements in an Amount Not to Exceed \$15,100.00 and Awarding a Contract to NB Controls.

Joe May made a motion to adopt Resolution No. 2020-13.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Tom Nolan       | Absent |
| Lorraine Carafa | Yea    |
| Joseph May      | Yea    |
| Jeffry Bertrand | Yea    |
| Bryan Dempsey   | Absent |

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2020-13 adopted.

Jeff Bertrand called for a motion to adopt Resolution No. 2020-14 Authorizing a Renewal & Replacement & Purchase of 139 LED Lighting Fixtures from Warshauer Electric Supply.

Lorraine Carafa made a motion to adopt Resolution No. 2020-14.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Tom Nolan       | Absent |
| Lorraine Carafa | Yea    |
| Joseph May      | Yea    |
| Jeffry Bertrand | Yea    |
| Bryan Dempsey   | Absent |

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2020-14 adopted.

Jeff Bertrand called for a motion to adopt Resolution No. 2020-15 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$24,100.00 and Awarding a Contract to French & Parrello Associates.

Lorraine Carafa made a motion to adopt Resolution No. 2020-15.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Tom Nolan       | Absent |
| Lorraine Carafa | Yea    |
| Joseph May      | Yea    |
| Jeffry Bertrand | Yea    |
| Bryan Dempsey   | Absent |

There being 3 yeas and no nays, Jeff Bertrand declared Resolution No. 2020-15 adopted.

In new business, Mark Kitrick said the approved bids and contracts awarded had been forwarded to the contractors.

Jeff Bertrand said two-thirds of the cost of the new water tower in Wall Township would be contributed by the new developments. He suggested a subcommittee be set up in the future to work on the finances.

There being no further old or new business and no public comment, Jeff Bertrand called for a motion to adjourn and all being in agreement, the meeting adjourned at 9:55AM.