

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**January 9, 2020**  
**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on January 9, 2020. Present were Wall Township representative Jeff Bertrand, Spring Lake Heights Borough representative Joe May, Brielle Borough representative Tom Nolan, Spring Lake Borough representative Bryan Dempsey and Sea Girt Borough representative Lorraine Carafa. Also present were attorney Mark Kitrick, NJWSA Supervisor of Operations Don LeRoy and CFO Steve Mayer.

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Bryan Dempsey called for a motion to approve the December Meeting Minutes.

Jeff Bertrand made a motion to approve the December Minutes.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the December meeting minutes approved.

Bryan Dempsey called for a motion to approve the January Bill List in the amount of \$444,212.14.

Lorraine Carafa made a motion to approve the January bill list.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the bill list approved.

Bryan Dempsey called for a motion to approve Resolution No. 2020-01

Joe May made a motion to adopt Resolution No. 2020-01 Approving Meeting Dates for Year 2020.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

Bryan Dempsey called for a motion to approve Resolution No. 2020-02 Confirming the Election of Officers.

Lorraine Carafa made a motion to adopt Resolution No. 2020-02

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

Bryan Dempsey called for a motion to approve Resolution No. 2020-03 Designating Official Newspapers for Publication of Legal Notices.

Joe May made a motion to adopt Resolution No. 2020-03.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Tom Nolan	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

In new business, Don LeRoy said the reservoir was 70% full, they were in the process of various inspections and the plant is running well.

Mark Kitrick said he had met with Joe May and he was in the process of putting together bids for contracts that expire in March. He would present the resolution to go out to bid at the February meeting and planned for the bid opening to be the week of February 24<sup>th</sup>. Jeff Bertrand suggested making a motion authorizing the public solicitation of bids to expedite the process. Bryan Dempsey called for a motion to solicit bids, was seconded by Joe May and all being in agreement Mark Kitrick was authorized to send out bids.

There being no old business, no further new business and no public comment, Bryan Dempsey called for a motion to adjourn and all being in agreement, the meeting adjourned at 9:45 AM.