

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**October 3, 2019**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on October 3, 2019. Present were Spring Lake Borough representative Bryan Dempsey, Wall Township representative Jeff Bertrand and Spring Lake Heights Borough representative Joe May. Sea Girt Borough representative Lorraine Carafa and Brielle Borough representative Bob McArthur were absent. Also present were attorney Mark Kitrick, NJWSA Director of Finance and Administration Susan Buckley, CFO Steve Mayer, NJWSA Plant Manager Paul McKeon, NJWSA Operations Supervisor Don Leroy and Wall DPW Director Joe Lentini.

The meeting was called to order by Bryan Dempsey

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Bryan Dempsey called for a motion to approve the September Meeting Minutes.

Joe May made a motion to approve the September Minutes.

Jeffery Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Absent
Joseph May	Yea
Jeffery Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the September Meeting Minutes approved.

Bryan Dempsey called for a motion to approve the October Bill List in the amount of \$224,740.69.

Jeff Bertrand made a motion to approve the October bill list.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Absent
Joseph May	Yea
Jeffery Bertrand	Yea

Bryan Dempsey        Yea

There being 3 yeas and no nays, Bryan Dempsey declared the bill list approved.

Bryan Dempsey called for a motion to approve Resolution No. 2019-13 Authorizing A Change Order In An Amount Not To Exceed \$2,290.26 For A Contract Previously Awarded to Municipal Maintenance Co.

Jeff Bertrand made a motion to adopt Resolution No. 2019-13.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Absent
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

Bryan Dempsey called for a motion to approve Resolution No. 2019-14 Authorizing A Renewal & Replacement & Purchase of a Lab Gang Stirrer.

Joe May made a motion to adopt Resolution No. 2019-14.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Absent
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

Susan Buckley presented Resolution 2019-15 Addressing Introduction of the 2020 Budget for discussion and review so that the resolution could be adopted at the November 7<sup>th</sup> meeting for timely submission to the DCA in December. Supporting documents for the proposed budget were submitted to the Board members.

The \$650,000.00 Capital Improvement Fund contribution is still recommended and there is a decrease from the 2019 Budget of \$96,549 in the \$4.263M, 2020 Budget.

Bryan Dempsey called for a motion to approve Resolution No. 2019-15 Addressing Introduction of the 2020 Budget.

Joe May made a motion to adopt Resolution No. 2019-15.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the Resolution adopted.

In new business, Paul McKeon said chemical usage had gone down the past month and there was no change going forward in the Capital Plan. The 4,000 underground fuel tank will be changed to a concrete above-ground tank.

There being no old business, no further new business and no public comment, Bryan Dempsey called for a motion to adjourn and all being in agreement, the meeting adjourned at 9:40AM.