

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES**

April 5, 2018

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on April 5, 2018. Present were Wall Township representative Jeff Bertrand, Spring Lake Heights representative Joe May and Sea Girt representative Lorraine Carafa. Brielle Borough representative Bob McArthur and Spring Lake Borough representative Bryan Dempsey were absent. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Executive Director Beth Gates, NJWSA Director-Finance and Administration Susan Buckley, NJWSA Supervisor of Operations Don LeRoy, NJWSA manager Paul McKeon and Wall Township DPW Director Joe Lentini.

The meeting was called to order by Jeffry Bertrand.

Jeffry Bertrand called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Jeffry Bertrand called for a motion to approve the March 1, 2018 Meeting Minutes.

Joe May made a motion to approve the minutes.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, the March 1, 2018 Meeting Minutes were approved.

Jeffry Bertrand called for a motion to approve the April Bill List in the amount of \$233,389.64.

Joe May made a motion to approve the April bill list.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeffry Bertrand declared the bill list approved.

Jeffry Bertrand called for a motion to adopt Resolution 2018-11 Authorizing a Renewal & Replacement & Purchase of An Electric Motor Driving Filtered Water Pump.

Joe May made a motion to adopt Resolution 2018-11.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas and no nays, Jeffry Bertrand declared the resolution adopted.

In old business, Mark Kitrick said that contracts had been prepared and sent out to the vendors and signed contracts should be received within a week.

In new business, Susan Buckley presented a detailed statement of the actual Operations and Maintenance expenses for 2017, explaining the actual expenses and spending variances.

Money for future projects that may cost more money than has been sent aside was discussed and Lorraine Carafa suggested that policy be adopted for such transfers. Jeffry Bertrand asked Ms. Buckley to provide language that could be used in a draft resolution as policy for future transfer of money, should it be needed, to be adopted by resolution at the next meeting,

Paul McKeon said the plant had been running well with a transformer change-out that had occurred as provided in his monthly report. They are anticipating a few future projects.

There being no further old or new business, Jeffry Bertrand called for a motion to adjourn. Lorraine Carafa made a motion to adjourn, was seconded by Joe May and all being in agreement, the meeting adjourned at 9:50_f AM.

