

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES**

March 1, 2018

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met at NJWSA Plant on Hospital Road in Wall Township on March 1, 2018. Present were Spring Lake Borough representative Bryan Dempsey, Wall Township representative Jeff Bertrand, Spring Lake Heights representative Joe May, and Sea Girt representative Lorraine Carafa and Brielle Borough representative Bob McArthur (arriving at 9:35). Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA manager Paul McKeon, NJWSA Chief Engineer Marc Brooks, Wall Township DPW Director Joe Lentini and Water Operator Joe Langel.

The meeting was called to order by Bryan Dempsey.

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Bryan Dempsey called for a motion to approve the February 1, 2018 Meeting Minutes.

Lorraine Carafa made a motion to approve the minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Joseph May	Yea
Lorraine Carafa	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, the February 1, 2018 Meeting Minutes were approved.

Bryan Dempsey called for a motion to approve the March Bill List in the amount of \$224,562.14.

Lorraine Carafa made a motion to approve the March bill list.

Jeffrey Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Absent
Lorraine Carafa	Yea
Joseph May	Yea
Jeffrey Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the bill list approved.

Bryan Dempsey called for a motion to adopt Resolution 2018-06 Authorizing a Contract with Raritan Pipe & Supply Company for Water System Repair Supplies.

Lorraine Carafa made a motion to adopt Resolution 2018-06.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-07 Authorizing a Contract with Core & Main LP for Water Metering System Supplies.

Joe May made a motion to adopt Resolution 2018-07.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-08 Authorizing a Contract with Waterworks Supply Company Inc. for Hydrant Supplies.

Jeff Bertrand made a motion to adopt Resolution 2018-08.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-09 Authorizing a Contract with Waterworks Supply Company Inc. for Water Service Supplies.

Lorraine Carafa made a motion to adopt Resolution 2018-09.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-10 Authorizing a Contract with Waterworks Supply Inc. for Water System Supplies and Castings.

Lorraine Carafa made a motion to adopt Resolution 2018-10.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the resolution adopted.

In old business, Mark Kitrick said that the bidding process for the five separate Bids had been completed. There were 3 different bidders and Joe May handed out spread sheets explaining factors impacting the recommendations for the contract awards.

Jeff Bertrand suggested offering the pricing information to towns not participating in the SMMUA. Mark Kitrick said that as a co-op this was authorized and Lorraine Carafa recommended sending information to town leadership.

Joe May discussed the comprehensive process used to review RFP's and that he and Paul McKeon and staff would continue the review.

In new business, Joe Lentini discussed the need to bid out for emergency contract work for well and pump maintenance for the towns as the current maintenance contractor was leaving New Jersey. They know of two maintenance contractors AC Schulte and Layne Christensen, who they believe are reliable. Jeff Bertrand said it is necessary to go to bid rather than rely on someone being able to do emergency repairs in a timely manner and that Wall would be going to bid.

Joe May discussed operators being complicit with current legislation by the Board of Public Utilities to avoid fines. Bob McArthur said he had gone for training regarding mark-outs and suggested that new requirements for mark-outs should be added to local ordinances because the fines are quite high.

Paul McKeon said the plant had been running well and what with 9" rainfall the past month, the plant had run solely on reservoir water.

There being no further old or new business, Bryan Dempsey called for a motion to adjourn. Lorraine Carafa made a motion to adjourn, was seconded by Bob McArthur and all being agreement the meeting adjourned at 10:07 AM.