

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**January 12, 2018**  
**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on January 12, 2018. Present were Spring Lake Borough representative Bryan Dempsey, Wall Township representative Jeff Bertrand, Spring Lake Heights representative Joe May and Brielle Borough representative Bob McArthur. Sea Girt representative Lorraine Carafa was absent. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA representative Anthony Colasurdo, Wall Township DPW Director Joe Lentini and Wall Township Water Operations Supervisor Joe Langel.

The meeting was called to order by Bryan Dempsey .

Bryan Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Bryan Dempsey called for a motion to approve the December 7, 2017 Meeting Minutes.

Jeffery Bertrand made a motion to approve the minutes.

Bryan Dempsey seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Abstain
Joseph May	Abstain
Lorraine Carafa	Absent
Jeffery Bertrand	Yea
Bryan Dempsey	Yea

There being 2 yeas and one abstain, approval of the December 7, 2017 Meeting Minutes will be carried to the February 1, 2018 meeting.

Bryan Dempsey called for a motion to approve the January Bill List in the amount of \$454,742.39.

Jeff Bertrand made a motion to approve the January bill list.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffery Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the bill list approved.

Bryan Dempsey called for a motion to adopt Resolution 2018-01 Approving Meeting Dates for Year 2018

Jeff Bertrand made a motion to adopt Resolution 2018-01.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-02 Confirming the Election of Officers.

Joe May made a motion to adopt Resolution 2018-02.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-03 Designating Official Newspapers For Publication of Legal Notices.

Bob McArthur made a motion to adopt Resolution 2018-03.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-04 Authorizing Capital Improvement Purchase of Portable Ozone Gas Detector In An Amount Not To Exceed \$1,480.00.

Bob McArthur made a motion to adopt Resolution 2018-04.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

Bryan Dempsey called for a motion to adopt Resolution 2018-05 Authorizing Capital Improvement Purchases and Associated Labor for Improvements In An Amount Not To Exceed \$18,060.00 and Awarding A Contract to CRJ Contracting Corp.

Anthony Colasurdo explained the hydrant installation process and verified that it had gone out to bid.

Jeff Bertrand made a motion to adopt Resolution 2018-05.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

In old business, Joe May and Mark Kitrick will meet regarding specifications for materials bid.

Discussion followed on going out for RFP's for an engineer to study increasing capacity at the plant. Bryan Dempsey stated that H2M should be doing all engineering services for SMMUA as opposed to going out for RFP's as they are the SMMUA engineer. Mark Kitrick reminded the board that H2M is the appointed SMMUA Engineer for year 2018.

There being no further old business or new business, Bryan Dempsey called for a motion to adjourn. Joe May made a motion to adjourn, was seconded by Jeff Bertrand and all being in agreement, the regular meeting adjourned at 9:45 AM.