

SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
October 5, 2017
9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on October 5, 2017. Present were Wall Township representative Jeff Bertrand, Spring Lake Heights representative Joe May, Sea Girt representative Lorraine Carafa and Brielle Borough representative Bob McArthur. Spring Lake Borough representative Bryan Dempsey was absent. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Controller Susan Buckley, NJWSA Manager Paul McKeon, Wall Township DPW Director Joe Lentini and H2M Engineer Patrick Cole.

The meeting was called to order by Jeffry Bertrand.

Jeffry Bertrand read the Open Public Meeting notice.

Jeffry Bertrand called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Jeffry Bertrand called for a motion to approve the August 3, 2017 Meeting Minutes.

Joe May made a motion to approve the minutes.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Absent
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 3 yeas, one abstain and no nays, the August 3, 2017 Meeting Minutes were approved.

Jeffry Bertrand called for a motion to approve the September 7, 2017 Meeting Minutes.

Joe May made a motion to approve the minutes.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Abstain
Joseph May	Yea
Lorraine Carafa	Abstain
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 2 yeas, two abstains and no nays, the September 2017 Meeting Minutes vote will be carried to the November meeting.

Jeffry Bertrand called for a motion to approve the October Bill List in the amount of \$222,495.09.

Lorraine Carafa made a motion to approve the October bill list.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 4 yeas and no nays, Jeffry Bertrand declared the bill list approved.

Jeffry Bertrand called for a motion to adopt Resolution 2017-13 Authorizing Payment of All Interconnecting Costs Inclusive of Payment in the Amount of \$284,998.00 for the Borough of Brielle by the Southeast Monmouth Municipal Utilities Authority.

Joe May made a motion to adopt Resolution 2017-13.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 4 yeas and no nays, Jeffry Bertrand declared the resolution adopted.

Susan Buckley presented draft Resolution 2017-14 Addressing Introduction of the 2018 Budget. Susan Buckley presented the CY2018 Budget for discussion and review. The Board could introduce the budget today for timely submission to DCA by November 1st and budget adoption at the November 2nd SMMUA meeting.

The \$650,000.00 Capital Improvement Fund contribution is still recommended and there is no change in the \$4.359M budget.

Paul McKeon gave more detail on the capital program concerning the effect that the approved filter underdrains project have on the Capital Improvement Fund and a few anticipated projects.

Jeffry Bertrand called for a motion to adopt Resolution 2017-14 Addressing Introduction of the 2018 Budget.

Lorraine Carafa made a motion to adopt Resolution 2017-14 with the stipulation that amendments could be made to the proposed Capital Budget.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Absent

There being 4 yeas and no nays, Jeffry Bertrand declared the resolution adopted.

H2M Engineer Patrick Cole presented information regarding additional locations for the elevated tank. At the last meeting he was asked to review the Allaire Airport area, the Wall Stadium property and elevated areas at the Brisbane area. Brian Dempsey's suggestion that there were similar elevated areas at the Hospital Road area near Allaire State Park would also be a potential location. All these locations would be similar cost-wise for the tank location. Allaire State Park is state owned property and Brisbane area is county owned. Jeffry Bertrand mentioned the State's purchase of the McDowell property close to Rt. 34/195. Brisbane would be the preferable location because of its proximity to Northwest Wall.

The board will review the information and decide whether they will move forward with the project.

In new business, Paul McKeon gave the update on the NJWSA plant stating all was quiet.

Jeff Bertrand asked about renewing the RFP that went out to bid for supplies and would expire in January. Joe May said items needed to be added.

Mark Kitrick said they needed to renew the Co-op contract that had expired.

Meters are needed and since the Co-op had expired, they could not purchase under that contract. Extension of the contract was discussed and a master list would be prepared by the next meeting. Discussion followed on preparation of an RFP for immediate purchase of meters.

Lorraine Carafa made a motion to approve an RFP for the purchase of meters, Jeffry Bertrand seconded the motion and all being in agreement, preparation of the RFP was approved.

There being no further old business and no further new business, Jeffry Bertrand called for a motion to adjourn. Joe May made a motion to adjourn, was seconded by Lorraine Carafa, and all being in agreement, the regular meeting adjourned at 10:00 AM.