

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**October 6, 2016**  
**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on October 6, 2016. Present were Spring Lake Heights representative Joe May, Spring Lake Borough representative Bryan Dempsey and Brielle Borough representative Bob McArthur, Wall Township representative Jeffry Bertrand. Sea Girt representative Lorraine Carafa was absent. Also present were attorney Mark Kitrick, NJWSA Director of Finance & Administration Beth Gates, NJWSA Controller Susan Buckley, Executive NJWSA Supervisor of Water Operations Don Le Roy, Wall Township DPW Director Joe Lentini and Spring Lake Heights Administrator Jay Delaney.

The meeting was called to order by Chairman Bryan Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the September 1, 2016 Meeting Minutes.

Bob McArthur made a motion to approve the minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yes
Joseph May	Yea
Lorraine Carafa	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, the September 1, 2016 Meeting Minutes were adopted.

Bryan Dempsey called for a motion to approve the October Bill List in the amount of \$201,847.25.

Joe May made a motion to approve the September bill list.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Absent
Joseph May	Yea

Jeffrey Bertrand        Yea

Bryan Dempsey        Yea

There being 3 yeas and no nays, Bryan Dempsey declared the October bill list approved.

With regard to the Cooperative Agreement, Mark Kitrick advised the Board that the Agreement would have to be renewed in the upcoming year and Steve Mayer as QPA needs to be discussed going forward into the next year.

In old business, Joe May began discussion on the HD Waterworks Supply contract. He has a lot of new items he needs to add to the existing list. Bryan Dempsey suggested extending the current contract with HD Waterworks and going out for a 2<sup>nd</sup> bid on the additional items.

In new business, Susan Buckley presented the CY2017 Budget for discussion and review. The Board could introduce the budget today so it could be adopted at the November meeting to be in keeping with the DCA timeframe and to prevent having to do a resolution explaining why the budget adoption is late, which has occurred in the past.

There is no change in the budget. The \$650,000.00 Capital Improvement Fund contribution is still recommended and there is no change in the \$4.359M budget.

Spring Lake has asked for a water increase and Bryan Dempsey will check to confirm if more water is needed.

Beth Gates said the budget could still be introduced as is regardless of any change in water allocation because the change is internal as the water is simply redistributed.

Mark Kitrick advised the need for a resolution to introduce the budget today.

Paul McKeon gave more detail on the capital plan explaining new items listed beyond Item 17, which have all been approved in past years.

There has been high algae in reservoir and reservoir was closed for awhile.

Jeff Bertrand said Wall is having a meeting regarding the Rt. 138 & Rt. 34 water main projects, to be paid for by SMMUA. Paul McKeon said he was aware of putting the tank on SMMUA property but not sure about SMMUA paying for the project. Paul McKeon said he didn't see how it would be beneficial to NJWSA or Brielle.

Beth Gates advised the Board they could introduce budget today because changes are internal between the towns.

Bryan Dempsey called for a motion to introduce the Budget CY2017.

Jeff Bertrand made a motion to introduce the Budget CY2017.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yes
Joseph May	Yea
Lorraine Carafa	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, the Budget CY2017 was introduced.

There being no further old business and no new business, Chairman Dempsey called for a motion to adjourn.

Joe May made a motion to adjourn, was seconded by Bob McArthur and all being in agreement, the regular meeting adjourned at 10:00AM.