

SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
October 1, 2015
9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on October 1, 2015. Present were Spring Lake Borough representative Bryan Dempsey, Sea Girt representative Lorraine Carafa, Spring Lake Heights representative Joe May, Brielle Borough representative Bob McArthur and Wall Township representative Jeffry Bertrand. Also present were attorney Mark Kitrick, NJWSA Director of Finance and Administration Beth Gates, NJWSA CFO Susan Buckley, NJWSA Manager Paul McKeon, NJWSA Supervisor of Operations Don Le Roy, CFO Steve Mayer, Wall Township DPW Director Joe Lentini, Wall Township Water Operator Joe Langel, Spring Lake Heights Administrator Joe Delaney and Spring Lake Heights Councilman Chris Campbell.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the September Meeting Minutes.

Lorraine Carafa made a motion to approve the minutes.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, the September 2015 Meeting Minutes were adopted.

Chairman Dempsey called for a motion to approve the September Bill List.

Jeff Bertrand made a motion to approve the Bill List.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea

Bryan Dempsey Yea

There being 5 yeas and no nays, Bryan Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-20 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not To Exceed \$24,630.00 and Awarding a Contract to Municipal Maintenance Company.

Paul McKeon explained this is the second pump they have gone to bid for this year with prices comparable to the previous pump replacement. They will be going to bid for a third grate based on the working condition of the first two with work being done in-house. He would be requesting a resolution in a month or so for about \$12,000 for material, which will come out of the 2016 budget.

Lorraine Carafa made a motion to adopt Resolution No. 2015-20.

Jeff Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-21 Authorizing a Renewal and Replacement Transfer of Funds into the 8101 Operating Fund.

Jeffry Bertrand made a motion to adopt Resolution No. 2015-21.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-22 Authorizing Capital Improvement Purchases for Implementation of Automatic Read System Along with First Year Hosting Fee in an Amount Not to Exceed \$160,250.00

Lorraine Carafa made a motion to adopt Resolution No. 2015-22.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Beth Gates presented the Budget FY2016 and provided each commissioner with a copy of the proposed budget, including cost drivers and savings. The 2016 proposed budget is the same as there is no change from calendar year 2015 and she again recommends funding the capital improvement fund contribution of \$650,000.00. Steve Mayer suggested voting on the 2016 Budget at today's meeting and Beth stated she will make the \$12,000.00 amendment in the capital budget for the grate mentioned by Paul McKeon and resubmit the documents.

Ms. Gates discussed the debt service schedule for 2010 bonds for the Ozone and Instrumentation projects and 2013 bonds for the Storage and Lagoons projects. Both project accounts closed out this year and there are excess funds in both project accounts.

Steve Mayer spoke on voting to accept the budget at today's meeting as he felt no recommendations or changes were needed.

Mark Kitrick advised that a motion to amend the agenda to add a resolution to introduce the 2016 budget and a motion to introduce the 2016 Budget would be needed.

JB made a motion to amend the agenda to add Resolution 2015-23 that would introduce the 2016 Budget at no change to 2015 Budget except for the addition of the \$12,000 previously discussed.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Lorraine Carafa made a motion to introduce the 2016 Budget.

Bob McArthur seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the motion approved.

In old business, Mark Kitrick said bids for the chemicals and materials were published in The Coast Star and the opening is scheduled for October 8th at 10:00 AM. No bid packages have been picked up as of this date.

In new business, Paul McKeon said it has been dry and they have been almost solely on reservoir water. The reservoir is at 65%, which is the lowest it has been at the end of September since they've been in operation. They anticipate the upcoming rainstorm will help.

Jeffry Bertrand made a motion to adjourn, was seconded by Lorraine Carafa and all being in agreement, the regular meeting adjourned at 10:02 AM.