

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**June 11, 2015**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on June 11, 2015. Present Spring Lake Borough representative Bryan Dempsey, Sea Girt representative Lorraine Carafa, Spring Lake Heights representative Joe May and Wall Township representative Jeffry Bertrand. Bob McArthur was sworn in as the new Brielle Borough representative, Tom Nolan having submitted his resignation to the SMMUA board on May 12<sup>th</sup>. Also present were NJWSA Director of Finance and Administration Beth Gates, attorney Mark Kitrick, NJWSA Manager Paul McKeon, CFO Steve Mayer, Spring Lake Heights Administrator Jay Delaney, Wall Township Public Works Director Joe Lentini and Wall Township Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the May 7, 2015 Meeting Minutes.

Jeff Bertrand made a motion to approve the minutes.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Abstain
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas, 1 abstain and no nays, the May 7, 2015 Meeting Minutes were adopted.

At the suggestion of Jeff Bertrand to act on Resolution No. 2015-15, Acknowledging and Accepting Appointment of Robert McArthur as a Duly Appointed Representative of the Borough of Brielle and Mr. McArthur having been sworn in by attorney Mark Kitrick, Chairman Dempsey called for a motion to adopt Resolution No. 2015-15.

Lorraine Carafa made a motion to adopt Resolution No. 2015-15.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Abstain
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas, 1 abstain and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey presented the June Bill List totaling \$227,327.09.

Lorraine Carafa made a motion to approve the Bill List.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Lorraine Carafa	Yea
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Bryan Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-08 to Permit Its Executive Director to Execute a Contract with the Borough of Spring Lake Heights.

Lorraine Carafa made a motion to adopt Resolution No. 2015-08.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Abstain
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas, 1 abstain and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-09 to Permit Its Executive Director to Execute a Contract with the Township of Wall.

Joe May made a motion to adopt Resolution No. 2015-09.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
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Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Abstain
Bryan Dempsey	Yea

There being 4 yeas, 1 abstain and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-10 Authorizing a Renewal and Replacement Transfer of Funds Into the 8101 Operating Fund.

Lorraine Carafa made a motion to adopt Resolution No. 2015-10.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-11 Authorizing Capital Improvement Purchase of a Distributive Pump Motor and Associated Labor for Improvements in an Amount Not to Exceed \$5,960.00.

Jeff Bertrand made a motion to adopt Resolution No. 2015-11.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-12 Authorizing Capital Improvement Purchases and Associated for Refurbishment of Filtered Water Pumps in an Amount Not To Exceed \$20,000.00

Jeff Bertrand made a motion to adopt Resolution No. 2015-12.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-13 Authorizing SMMUA to Enter Into Contracts with the Borough of Spring Lake Heights and Wall Township.

Lorraine Carafa made a motion to adopt Resolution No. 2015-13.

Bryan Dempsey seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Abstain
Lorraine Carafa	Yea
Jeffry Bertrand	Abstain
Bryan Dempsey	Yea

There being 3 yeas, 2 abstains and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-14 Confirming the Election of Officer. Mark Kitrick explained that Tom Nolan in addition to being a board member had been the Administrative Director and so Jeffry Bertrand is appointed to that position by this resolution.

Lorraine Carafa made a motion to adopt Resolution No. 2015-14.

Joseph May seconded the motion and upon roll-call the members voted as follows:

Bob McArthur	Yea
Joseph May	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Abstain
Bryan Dempsey	Yea

There being 4 yeas, 1 abstain and no nays, Chairman Dempsey declared the resolution adopted.

In old business, Paul McKeon said the plant was running well. The possible \$20,000 expense for refurbishing the filtered water pumps would likely not exceed \$6,000.00. The flooding situation that occurred in late May had been handled and new procedures are in place to prevent a reoccurrence.

Mark Kitrick will meet with the members this month regarding the purchase of chemicals and will keep Steven Mayer informed as he had been contacted by Hamilton Township.

Tom Nolan, considered indispensable especially in the formation of the SMMUA, was thanked by the members for all his hard work.

There being no further old business, no new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Lorraine Carafa made a motion to adjourn, was seconded by Jeffry Bertrand and all being in agreement, the regular meeting adjourned at 9:49AM.