

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**August 13, 2015**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on August 13, 2015. Present were Spring Lake Borough representative Bryan Dempsey, Sea Girt representative Lorraine Carafa, Spring Lake Heights representative Joe May and Brielle Borough representative Bob McArthur. Wall Township representative Jeffry Bertrand was absent. Also present were attorney Mark Kitrick, NJWSA Manager Paul McKeon, NJWSA Supervisor of Operations Don Le Roy, CFO Steve Mayer and Wall Township Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the July Meeting Minutes.

Lorraine Carafa made a motion to approve the minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Bob McArthur    | Yea    |
| Joseph May      | Yea    |
| Lorraine Carafa | Yea    |
| Jeffry Bertrand | Absent |
| Bryan Dempsey   | Yea    |

There being 4 yeas and no nays, the July 2015 Meeting Minutes were adopted.

Chairman Dempsey presented the August Bill List totaling \$264,563.34.

Lorraine Carafa made a motion to approve the Bill List.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Bob McArthur    | Yea    |
| Lorraine Carafa | Yea    |
| Joseph May      | Yea    |
| Jeffry Bertrand | Absent |
| Bryan Dempsey   | Yea    |

There being 4 yeas and no nays, Bryan Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-16 Authorizing a Renewal & Replacement Transfer of Funds into the 8101 Operating Fund for an Amount Not to Exceed \$6,400.00.

Lorraine Carafa made a motion to adopt Resolution No. 2015-16.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Bob McArthur    | Yea    |
| Joseph May      | Yea    |
| Lorraine Carafa | Yea    |
| Jeffry Bertrand | Absent |
| Bryan Dempsey   | Yea    |

There being 4 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-17 Authorizing a Renewal & Replacement Transfer of Funds into the 8101 Operating Fund for an Amount Not to Exceed \$13,891.00.

Lorraine Carafa made a motion to adopt Resolution No. 2015-17.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |        |
|-----------------|--------|
| Bob McArthur    | Yea    |
| Joseph May      | Yea    |
| Lorraine Carafa | Yea    |
| Jeffry Bertrand | Absent |
| Bryan Dempsey   | Yea    |

There being 4 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2015-18 To Permit Payment to Spring Lake Heights and Wall Township for Antenna Upgrades.

Lorraine Carafa made a motion to adopt Resolution No. 2015-18.

Joe May seconded the motion and upon roll-call the members voted as follows:

|                 |         |
|-----------------|---------|
| Bob McArthur    | Yea     |
| Joseph May      | Abstain |
| Lorraine Carafa | Yea     |
| Jeffry Bertrand | Absent  |
| Bryan Dempsey   | Yea     |

There being 3 yeas, 1 abstain and no nays, Chairman Dempsey declared the resolution adopted.

In old business, Mark Kitrick said Manasquan Borough was interested in participating in cooperative purchasing. Hamilton Township had requested to participate earlier in the year. Mr. Kitrick said he would prepare the Notice of Bid to include these municipalities. He anticipated the Notice advising bid packages would be available for pickup beginning August 21<sup>st</sup> in the Wall Township Clerk's Office and would be published in the August 20<sup>th</sup> edition of The Coast Star. Beth Gates will post the Notice on the NJWSA website. The bid opening would be held on September 23<sup>rd</sup> at 10:30 AM in the Wall Township Courtroom.

Discussion followed on preparing separate bids for chemicals and hardware. Lorraine Carafa suggested removing paint from the bids altogether as there is minimal use by the municipalities. At Mr. Kitrick's suggestion, it was agreed that the board members would meet the following Monday morning to finalize the bid notice.

Paul McKeon suggested that with regard to the bid notice to be prepared, they would likely get a better price if the notice showed an estimated quantity to be purchased.

In the plant update, Paul McKeon said the reservoir is below normal due to low rainfall. The NJWSA would be going out to bid for power rather than going to the State contract and expect to get a lower contract amount (from \$1M down to \$600,000) that SMMUA would benefit from. A resolution for a security camera bid that would be coming in would probably be needed next month.

Lorraine Carafa made a motion to adjourn, was seconded by Joe May and all being in agreement, the regular meeting adjourned at 9:48 AM.

