

SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
October 2, 2014
9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on October 2, 2014. Present were Bryan Dempsey representing the Borough of Spring Lake, Brielle Borough representative Tom Nolan and Spring Lake Heights Borough representative Joseph May. Wall Township representative Jeffry Bertrand arrived later in the meeting. Spring Lake representative Lorraine Carafa was absent. Also present were attorney Mark Kitrick, attorney John Cantalupo, CFO Steve Mayer, NJWSA Director of Finance and Administration Beth Gates, NJWSA Manager Paul McKeon, Wall Township Water Operator Joe Langel and Sea Girt Water Operator Mike McCarthy.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the September 4, 2014 Meeting Minutes.

Tom Nolan made a motion to approve the minutes.

Joe May seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Absent
Bryan Dempsey	Yea

There being 3 yeas and no nays, the September 4, 2014 Meeting Minutes were adopted.

Steve Mayer presented the October Bill List totaling \$233,363.34.

Tom Nolan made a motion to approve the Bill List.

Joseph May seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Absent

Bryan Dempsey Yea

There being 3 yeas and no nays, Bryan Dempsey declared the bill list approved.

At the request of Steve Mayer, it was decided to hear Resolution No. 2014-21 before Resolution No. 2014-20.

Bryan Dempsey called for a motion to adopt Resolution No. 2014-21 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$74,035.00 and Awarding a Contract to O'Brien and Gere Engineers, Inc.

Tom Nolan made a motion to adopt Resolution No. 2014-21.

Joseph May seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Absent
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the resolution adopted.

In old business, Paul McKeon gave an update on the water plant stating that the intake Pump Station had been offline for most of September because of cable being layed, which was discussed at last month's meeting, and is now back online and running smoothly.

Mark Kitrick informed the board that with regard to the cooperative purchasing plan, all contracts with Sensus and Neptune had been executed.

Steve Mayer presented the 2013 Audit to the Board for acceptance with no recommendations.

Bryan Dempsey called for a motion to adopt Resolution No. 2014-20 Certifying Compliance with the Promulgation of the Local Finance Board of the State of New Jersey Dated July 30, 1968 (2013 Audit Report).

Tom Nolan made a motion to adopt Resolution No. 2014-20.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Joseph May	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 4 yeas and no nays, Bryan Dempsey declared the resolution adopted.

In new business, Beth Gates presented the draft CY2015 Budget and provided each commissioner with a copy of the draft budget including a Capital Improvement Plan Overview spreadsheet for 2008-2027, noting that it was a normal budget with the usual cost drivers and savings with nothing unusual. Ms. Gates said she had based the draft budget on a capital improvement contribution of \$650,000.00 and assumed agreement to Sea Girt's request for a reduction in water allocation. She asked the Board to decide whether this was acceptable or would they want to go back to the \$700,000.00 annual contribution.

Sea Girt's request for reduction in its water allocation was discussed and Ms. Gates presented the Board with a CY2015 Budget Allocation Comparison spreadsheet showing the change in cost for each member municipality.

The Board agreed that the draft budget was acceptable and Chairman Dempsey directed that the budget presented was acceptable as based on the \$650,000.00 contribution and Sea Girt's reduction in water allocation.

Ms. Gates suggested that in the spring they negotiate a new bulk electricity contract as the current contract with the State system expires June 1, 2015.

The reduction in Sea Girt's treated water purchase would be by resolution to be effective January 1, 2015.

The CY2015 Budget introduction resolution will be on the November agenda and the CY2015 Budget resolution on the December agenda for final adoption.

There being no further old business, no further new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Jeffrey Bertrand made a motion to adjourn and all being in agreement, the regular meeting adjourned at 9:50 AM.

