

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**May 1, 2014**

**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on May 1, 2014. Present were Lorraine Carafa representing the Borough of Sea Girt, Bryan Dempsey representing the Borough of Spring Lake and Jeffry Bertrand representing Wall Township. Brielle Borough representative Tom Nolan was absent. Spring Lake Heights Borough representative was not yet appointed. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Director of Finance and Administration Beth Gates, NJWSA Manager Paul McKeon, Spring Lake Heights Administrator Jay Delaney, NJWSA Supervisor of Operations Don LeRoy, Wall Township Public Works Director Bob Hendrickson and Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the April 3, 2014 Meeting Minutes.

Lorraine Carafa made a motion to approve the minutes.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Absent
Lorraine Carafa	Yea
Bryan Dempsey	Yea
Jeffry Bertrand	Yea

There being 3 yeas and no nays, the April 1, 2014 Meeting Minutes were adopted.

Steve Mayer presented the May Bill List totaling \$232,305.34.

Lorraine Carafa made a motion to approve the Bill List.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Absent
Lorraine Carafa	Yea
Bryan Dempsey	Yea
Jeffry Bertrand	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2014-10 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$6,500.00 and Awarding a Contract to Creative Design Center.

Jeffry Bertrand made a motion to adopt Resolution No. 2014-10.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Absent
Lorraine Carafa	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Attorney Mark Kitrick read aloud a resolution authorizing the SMMUA Commissioners to go into closed session for discussion on SMMUA membership contractual matters and water meters.

Chairman Dempsey called for a motion to go into closed session.

Lorraine Carafa made a motion to go into closed session and was seconded by Jeffry Bertrand.

The regular meeting adjourned at 9:45 to go into closed session.

Jeffry Bertrand made a motion to reopen the regular meeting and was seconded by Lorraine Carafa.

The regular meeting was reopened at 9:55.

In old business, Mark Kitrick said that the bid opening for water meters was held on April 24<sup>th</sup> and they had received two bids. The SMMUA commissioners were in the process of deciding the potential contract awards.

Paul McKeon said the plant was running well with some minor electrical gear issues and the reservoir was full due to the plentiful rainfall.

There being no further old business, no new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Lorraine Carafa made a motion to adjourn and was seconded by Jeffry Bertrand.

All being in agreement, the regular meeting adjourned at 10:00 AM.

