

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**February 6, 2014**  
**9:30 AM**

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on February 6, 2014. Present were Art Herner representing Borough of Spring Lake Heights, Jeffry Bertrand representing Wall Township, Lorraine Carafa representing Borough of Sea Girt and Tom Nolan representing Borough of Brielle. Spring Lake representative Bryan Dempsey was absent. Also present were attorney Mark Kitrick and CFO Steve Mayer.

The meeting was called to order by Vice Chairman Art Herner.

Vice Chairman Art Herner read the Open Public Meeting notice.

Vice Chairman Herner called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Vice Chairman Herner called for a motion to approve the January 9, 2014 Meeting Minutes.

Jeffry Bertrand made a motion to approve the minutes.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Abstain
Lorraine Carafa	Yea
Bryan Dempsey	Absent
Jeffry Bertrand	Yea
Art Herner	Yea

There being 3 yeas, one abstain and no nays, the January 9th Meeting Minutes were adopted.

Steve Mayer presented the January Bill List totaling \$222,683.34.

Tom Nolan made a motion to approve the Bill List.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Bryan Dempsey	Absent
Jeffry Bertrand	Yea
Art Herner	Yea

There being 4 yeas and no nays, Vice Chairman Herner declared the bill list approved.

Vice Chairman Herner called for a motion to adopt Resolution No. 2014-04 Authorizing a Renewal and Replacement Transfer of Funds Into the 8101 Operating Fund in an Amount Not to Exceed \$6,374.00.

Lorraine Carafa made a motion to adopt Resolution No. 2014-04.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Bryan Dempsey	Absent
Jeffry Bertrand	Yea
Art Herner	Yea

There being 4 yeas and no nays, Vice Chairman Herner declared the resolution adopted.

In old business, Mark Kitrick said he and Bryan Dempsey met with Lake Como officials including the Lake Como engineer to discuss what the best method of connection would be. Lake Como would be meeting with the New Jersey Transit officials regarding connecting by going under the railroad tracks. Art Herner suggested that unless there would be a direct pipe to that municipality, the SMMUA would be taking on responsibility for that town's infrastructure taking into consideration the age of some of the towns' pipelines. Mr. Kitrick said there would be a lot more due diligence required. Jeffry Bertrand said he spoke with Louise Mekosh regarding the issue of joint billing since they are researching automated reads.

Lorraine Carafa asked if the joint purchasing included Sea Girt. She has gotten information from the Sea Girt Water Dept. as to reducing Sea Girt's water allocation and reallocating the water to another town. She will have a letter regarding that to Mr. Kitrick and copy everyone else. Sea Girt is buying 75,000, which they don't need but are paying for. Discussion followed on Sea Girt's current water needs and how all the towns' water allocations were reached when SMMUA was organized. Mr. Kitrick was asked to get the base number that the original allocations were based on.

Meter bids will be going out but Mark Kitrick needs more info to prepare the specs. Jeffry Bertrand has met with Neptune and Sensus, but with Sensus they can all use the same antennas and would need only two more. Brielle is having difficulty obtaining water meters. Mr. Kitrick will schedule a meeting for more engineering information to prepare the bid specifications.; servers, Cloud, antennas, meters, and read systems all need to be bid on.

There being no further old business, no new business and no public comment, Vice Chairman Herner called for a motion to adjourn.

Tom Nolan made a motion to adjourn and was seconded by Jeffry Bertrand.

All being in agreement, the meeting adjourned at 10: 05 AM.