

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES**

August 7, 2014

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on July 10, 2014. Present were Bryan Dempsey representing the Borough of Spring Lake, Jeffry Bertrand representing Wall Township and Brielle Borough representative Tom Nolan. Borough of Sea Girt representative Lorraine Carafa was absent. Spring Lake Heights Borough representative Joseph May arrived later in the meeting. Also present were attorney Mark Kitrick, CFO Steve Mayer, NJWSA Supervisor of Operations Don LeRoy , and Wall Township Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the June 5, 2014 Meeting Minutes.

Jeffry Bertrand made a motion to approve the minutes.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Bryan Dempsey	Yea
Jeffry Bertrand	Yea

There being 3 yeas and no nays, the July 10, 2014 Meeting Minutes were adopted.

Steve Mayer presented the August Bill List totaling \$223,203.34.

Jeffry Bertrand made a motion to approve the Bill List.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Bryan Dempsey	Yea
Jeffry Bertrand	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the bill list approved.

Bryan Dempsey called for a motion to adopt Resolution No. 2014-14 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$12,900.00

Tom Nolan made a motion to adopt Resolution No. 2014-14.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Absent
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Bryan Dempsey declared the resolution adopted.

In new business, Steve Mayer said the auditors had completed their audit and send it to Beth Gates for review. The auditors had discovered \$500,000 of SMMUA's money that had been held by the NJWSA. It was turned over to NJWSA by the MCIA when SMMUA was organized in 2008. Discussion followed on why this sum was unknown. Auditors found it during review of the transactions in the EIT project. This money was considered surplus money. It is currently in an NJWSA bank account. The issue will be discussed with Beth Gates at the September meeting. John Cantalupo is also expected to attend.

In new business, Don LeRoy stated the NJWSA facility was running smoothly and the reservoir was above capacity.

Joseph May, Spring Lake Heights Borough Engineer and Public Works Director, arrived and was sworn in to represent Spring Lake Heights on the SMMUA Board of Commissioners.

Mark Kitrick presented a Resolution to go into Closed Session.

Tom Nolan made a motion to close the public session and go into closed session and was seconded by Jeffry Bertrand.

The public meeting adjourned to go into closed session at 9:45 AM.

Tom Nolan made a motion to reopen the public meeting and was seconded by Jeffry Bertrand.

The public session resumed at 10:31 AM.

Tom Nolan made a motion authorizing Mark Kitrick to finalize the contract between SMMUA and HD Supply and was seconded by Jeffry Bertrand. All being in agreement, the motion was passed.

Tom Nolan made a motion for a resolution authorizing preparation of a contract for oversight of the installation of the antenna between SMMUA and Wall and was seconded by Bryan Dempsey. All were in agreement with the exception of Jeffry Bertrand, who abstained on condition of approval by the Wall Township Committee and Township Attorney.

T motion for a resolution authorizing preparation of a contract for the oversight of the installation of the Spring Lake Heights antenna between SMMUA and Spring Lake Heights was made by Tom Nolan and seconded by Bryan Dempsey. All were in agreement with the exception of Joseph May, who abstained on condition of approval by the Spring Lake Heights Borough Council and Borough Attorney.

Tom Nolan made a motion to prepare a resolution authorizing Mark Kitrick to prepare a contract between SMMUA and Neptune and was seconded by Jeffry Bertrand. All being in agreement the motion was passed.

The documents approved will be prepared by Mark Kitrick for the September SMMUA meeting.

There being no further old business, no further new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Tom Nolan made a motion to adjourn and was seconded by Jeffry Bertrand.

All being in agreement, the regular meeting adjourned at 11:33 AM.

