

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES**

April 3, 2014

9:30 AM

The Southeast Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building on April 3, 2014. Present were Lorraine Carafa representing the Borough of Sea Girt, Tom Nolan representing the Borough of Brielle and Bryan Dempsey representing the Borough of Spring Lake. Jeffry Bertrand representing Wall Township arrived later in the meeting. Art Herner representing the Borough of Spring Lake Heights was absent. Also present were attorney Mark Kitrick, attorney John Cantalupo, CFO Steve Mayer, NJWSA Director Henry Patterson, NJWSA Director of Finance and Administration Beth Gates, NJWSA CFO Mike Citarelli, NJWSA Manager Paul McKeon, NJWSA Supervisor of Operations Don LeRoy and Wall Township Public Works Director Bob Hendrickson. Lake Como Administrator Louise Mekosh was also present.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the March 6, 2014 Meeting Minutes.

Lorraine Carafa made a motion to approve the minutes.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Bryan Dempsey	Yea
Jeffry Bertrand	Absent
Art Herner	Absent

There being 3 yeas and no nays, the March 6, 2014 Meeting Minutes were adopted.

Steve Mayer presented the March Bill List totaling \$228,251.34.

Tom Nolan made a motion to approve the Bill List.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Bryan Dempsey	Yea

Jeffry Bertrand	Absent
Art Herner	Absent

There being 3 yeas and no nays, Vice Chairman Herner declared the bill list approved.

Attorney Mark Kitrick read Resolution No. 2014-09 authorizing the SMMUA Commissioners to go into closed session for discussion on contractual matters.

Chairman Dempsey called for a motion to go into closed session.

Tom Nolan made a motion to go into closed session and was seconded by Lorraine Carafa.

Chairman Dempsey suggested that because Wall was involved, it would be advisable to continue with the agenda items and wait for Jeffry Bertrand's arrival before going into closed session.

Chairman Dempsey called for a motion to adopt Resolution No. 2014-07 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$34,700.00 and Awarding a Contract to Multi-Temp Mechanical.

Lorraine Carafa made a motion to adopt Resolution No. 2014-07.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Absent
Art Herner	Absent
Bryan Dempsey	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution 2014-08 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$11,000.000.

Tom Nolan made a motion to adopt Resolution No. 2014-08.

Lorraine Carafa seconded the motion and upon roll-call the members voted as follows:

Thomas Nolan	Yea
Lorraine Carafa	Yea
Jeffry Bertrand	Absent
Art Herner	Absent
Bryan Dempsey	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the resolution adopted.

In old business, Paul McKeon said there were no issues, the reservoir was full, only punch list items remained to be done on the plant project and by May everything should be done. With regard to the capital schedule, they are intending to spread out necessary projects so the pay-as-you-go plan could be achieved.

Upon Mr. Bertrand's arrival at 9:43, Chairman Dempsey called for a renewal of the Resolution to go into closed session. Jeffry Bertrand made the motion to renew the resolution and was seconded by Lorraine Carafa.

The regular meeting adjourned at 9:45 to go into Closed Session.

Tom Nolan made a motion to reopen the regular meeting and was seconded by Jeffry Bertrand.

The regular meeting was reopened at 10:20 AM.

Beth Gates gave an update on actual expenses for year 2013 and provided a statement of actual Operations and Maintenance for year 2013 expenses as well as a Water Treatment Plant Capital Improvement Plan Overview chart for years 2008-2027, to each board member.

There being no further old business, no new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Tom Nolan made a motion to adjourn and was seconded by Lorraine Carafa.

All being in agreement, the regular meeting adjourned at 10:30 AM.

