

**SOUTHEAST MONMOUTH MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES**

**June 6, 2013**

**9:30 AM**

The South Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building Meeting Room on June 6, 2013. Present were Art Herner representing the Borough of Spring Lake Heights, Jeffry Bertrand representing Wall Township and Bryan Dempsey representing the Borough of Spring Lake. Sea Girt representative Al Bunting and Brielle Representative Tom Nolan were absent. Also present were attorney Mark Kitrick, attorney John Cantalupo, NJWSA Water Operator Don LeRoy, CFO Steve Mayer, Wall Township Assistant Administrator Kate Kohri and Wall Township Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the May 2, 2013 Meeting Minutes.

Jeffry Bertrand made a motion to approve the minutes, Art Herner seconded the motion and all being in agreement, the May 2, 2013 Minutes were adopted.

Steve Mayer presented the April Bill List totaling \$218,824.92 and Chairman Dempsey called for a motion to approve the bill list.

Jeffry Bertrand made a motion to approve the Bill List.

Art Herner seconded the motion and upon roll-call the members voted as follows:

Alan Bunting	Absent
Thomas Nolan	Absent
Art Herner	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the bill list approved.

With regard to the Cooperative Purchasing Program, Jeffry Bertrand said the administrators and water operators had met and agreed that it would be beneficial to begin the process now and go to bid on meters and meter readers. The biggest issue is that Wall has different meters than everyone else.

In old business, John Cantalupo said they had closed on the NJEIT financing and SMMUA would save \$75,000 per year for the next 20 years because the Authority had gotten into the program early for which Beth Gates should be commended.

Chairman Dempsey called for a motion to go into closed session. Mr. Kitrick said that action would likely be taken and the public portion of the meeting would follow the closed session.

Art Herner made a motion to go into closed session, Jeffry Bertrand seconded the motion and all being in agreement the members adjourned to a conference room for a closed session at 9:43 AM.

Chairman Dempsey called for a motion to come out of closed session. Jeffry Bertrand made a motion to close and was seconded by Art Herner.

All being in agreement, the Public Meeting resumed at 10:15.

Chairman Dempsey called for a motion authorizing Mr. Kitrick to prepare an employment agreement for CFO Steve Mayer and an employment agreement for Board Secretary Phyllis Heinle.

Art Herner made a motion authorizing Mr. Kitrick to prepare the employment agreements and was seconded by Jeff Bertrand and all being in agreement the motion was adopted.

Chairman Dempsey called for a motion authorizing a resolution increasing the CFO salary to \$5,000; setting the QPA salary at \$2,500; and increasing the Secretary salary to \$3,000.

Art Herner made a motion authorizing the salaries.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Alan Bunting	Absent
Thomas Nolan	Absent
Art Herner	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 3 yeas and no nays, Chairman Dempsey declared the motion adopted.

Chairman Dempsey called for a resolution authorizing the preparation and execution of the employment agreements in advance of the next meeting. Jeff Bertrand made the motion and was seconded by Art Herner and all being in agreement, the motion was adopted.

Mark Kitrick reminded everyone that the July 11<sup>th</sup> meeting would be at Spring Lake Heights.

There being no further old business, no further new business and no public comment, Chairman Dempsey called for a motion to adjourn.

Jeff Bertrand made a motion to adjourn and was seconded by Art Herner.

All being in agreement, the meeting adjourned at 10:25 AM.