

**SOUTH MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES**

April 11, 2013

9:30 AM

The South Monmouth Municipal Utilities Authority members met at the NJWSA Facility on Hospital Road in Wall Township on April 11, 2013. Present were Art Herner representing the Borough of Spring Lake Heights, Thomas Nolan representing Borough of Brielle, Jeffry Bertrand representing Wall Township, Al Bunting representing the Borough of Sea Girt and Bryan Dempsey representing Spring Lake. Also present were attorney Mark Kitrick, attorney John Cantalupo, NJWSA CFO Mike Citarelli, NJWSA Manager Paul McKeon, NJWSA Operations Supervisor Don LeRoy, Spring Lake Heights Administrator Joseph Delaney, CFO Steve Mayer and Wall Township Water Operator Joe Langel.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey read the Open Public Meeting notice.

Chairman Dempsey called for the Salute to the Flag followed by a moment of silence.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the March 7, 2013 Meeting Minutes.

Tom Nolan made a motion to approve the minutes, Art Herner seconded the motion and upon roll-call the members voted as follows:

Alan Bunting	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, the meeting minutes were approved.

Steve Mayer presented the April Bill List totaling \$216,800.72 and Chairman Dempsey called for a motion to approve the bill list.

Jeffry Bertrand made a motion to approve the Bill List.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Alan Bunting	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Yea

Bryan Dempsey Yea

There being 5 yeas and no nays, Chairman Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2013-10 Authorizing Capital Improvement Purchases and Associated Labor for Improvements in an Amount Not to Exceed \$20,000 and Approving Project Schedule Changes.

Tom Nolan made a motion to adopt the resolution.

Jeffry Bertrand seconded the motion and upon roll-call the members voted as follows:

Alan Bunting	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Yea
Bryan Dempsey	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Mike Citarelli presented the budget update for CY2012 in place of Beth Gates. Beth had prepared a packet detailing the actual Operations and Maintenance expenses of the Water Treatment Plant/Transmission System for each SMMUA Commissioner. The effect of chemical costs and the efficiency of the new ozone system on the positive \$327,370.00 spending variance were discussed and the packet of information provides a detailed analysis.

Mr. Bunting questioned if anything would be done with FEMA grants and the 2011 budget surplus. Mr. Citarelli explained the surplus could be put in the capital improvement program or used to decrease the next year's budget. Mr. Patterson explained that there had been very little damage at the plant but grant money would pay for the diesel fuel used.

Mr. Bunting asked if the Water Authority could change the annual planned shutdown date for next year to accommodate Sea Girt because their water tank is to be repaired around that time and they would be relying on the Authority for water during the repairs. Mr. Patterson advised the shutdown is already scheduled and it would not be possible to change.

Mr. Bunting questioned whether the SMMUA Commissioners were satisfied with the administrative fees associated with the Authority. Discussion followed citing the efficiency and control value the municipalities had now as opposed to under the previous management by the MCIA. The commissioners agreed the formation of the Authority was a great benefit to the participating municipalities. John Cantalupo mentioned the shared services program established by the Authority to save money at the local level, which had not been addressed by the MCIA.

Henry Patterson said they feel they are working *with* the SMMUA as opposed to being dictated to by the MCIA and there is much better communication to the benefit of everyone.

John Cantalupo gave an update on the EIT. The escrow closing will be in April and the bonding will be completed hopefully in May.

Paul McKeon said the plant was running well with no issues.

There being no further old business, no further new business and no public comment, Chairman Dempsey called for a motion to adjourn. Art Herner made a motion to adjourn and was seconded by Tom Nolan.

All being in agreement, the meeting was adjourned at 9:45.