

SOUTH MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
July 12, 2012
9:30 AM

The South Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building Meeting Room on July 12, 2012. Present were Chairman Bryan Dempsey representing the Borough of Spring Lake, Art Herner representing the Borough of Spring Lake Heights, and Vice Chairman Kevin Thompson representing the Borough of Sea Girt, Thomas Nolan representing Borough of Brielle and Jeffry Bertrand representing Wall Township. Also present were attorney Mark Kitrick, attorney John Cantalupo, NJWSA Manager Paul McKeon, NJWSA CFO Mike Citarelli, Wall Township Water Operator Joe Langel, CFO Steve Mayer and Wall Township Assistant Administrator Kate Kohri.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey called for a moment of silence followed by the Salute to the Flag.

Chairman Dempsey read the Open Public Meeting notice.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the June 7, 2012 Meeting Minutes.

Kevin Thompson made a motion to approve the minutes, Art Herner seconded the motion and all being in agreement other than Jeffry Bertrand, who abstained not having been present at the June 7th meeting, Chairman Dempsey declared the minutes approved.

Chairman Dempsey called for a motion to approve the July bill list totaling \$211,850.80.

Kevin Thompson made a motion to approve the June bill list.

Art Herner seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Abstain

There being 3 yeas and no nays, Chairman Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution 2012-11 Accepting and Acknowledging Appointment of Jeffry L. Bertrand as a Duly Appointed Representative of the Township of Wall.

Kevin Thompson made a motion to adopt the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Abstain

There being 4 yeas, no nays and one abstain, Chairman Dempsey declared the resolution adopted. Mark Kitrick swore Mr. Bertrand in as board member of the SMMUA.

Chairman Dempsey called for a motion to adopt Resolution 2012-12 Accepting the Audit for Year Ending December 31, 2011.

CFO Steve Mayer presented the Audit to the board. Mr. Mayer discussed the budget statement and made suggestions to improve the way the treasurer is operating.

Tom Nolan made a motion to accept the audit.

Kevin Thompson seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Thomas Nolan	Yea
Art Herner	Yea
Jeffry Bertrand	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey made a motion to adopt Resolution 2012-13 Appointing Executive Director to Fill the Term of Joseph L. Verruni.

Kevin Thompson seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Thomas Nolan	Abstain
Art Herner	Yea
Jeffry Bertrand	Yea

There being 4 yeas, no nays and one abstain, Chairman Dempsey declared Tom Nolan as Executive Director of the SMMUA.

Pat West of Birdsall Engineering discussed the proposals Birdsall had submitted for engineering service in the purchasing of water meters and installation of an advanced metering infrastructure system. They need to find out how to use the existing systems with the new meters and suggested the possibility of putting a touch pad on top of the existing meters and as meters go bad they could put the correct meter in. With regard to the design and bid for the radio systems that would be placed on the two tower gateway base units, the towns do not have to replace their meters all at once. It was decided that by the next meeting the towns should make their decisions as to how to move on the proposals. Tom Nolan asked John Cantalupo if SMMUA could act as the lead agency. Mr. Cantalupo said that was possible and they could designate how much it would cost each town. Or they could 'pay as you go', if they keep their charges the same, as Beth Gates had suggested for future improvements, which might even include water meters or they could bond if they choose to finance. He suggested they would need to decide to bond for just purchasing the meters or the installation as well. Mark Kitrick questioned how they would be going out for the bulk purchasing and Mr. West said through the normal bidding process.

John Cantalupo gave an update on the EIT Financing. He and Beth Gates filed the financial addendum form with the EIT for the interim financing that is to close on or about August 15th at 0% interest until May 2013 and then it will be at half market rate for next 20 years. Paul McKeon explained that the contractor, Northeast Remsco Construction, had been given a Notice to Proceed for July 26th and they need to be paid within 30 days of that start date.

Mark Kitrick said he had received the agreements for the Cooperative Pricing System from the five towns and he would be submitting them to the state.

Chairman Dempsey read a thank you note from Joe Verruni.

There being no public comment, Art Herner made a motion to adjourn and was seconded by Tom Nolan.

All being in agreement, the meeting was adjourned at 10:10 AM.