

**SOUTH MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**January 12, 2012**  
**9:00 AM**

The South Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building Meeting Room on January 12, 2012. Present were Chairman Bryan Dempsey representing the Borough of Spring Lake, Vice Chairman Kevin Thompson representing the Borough of Sea Girt, Thomas Nolan representing the Borough of Brielle, Art Herner representing the Borough of Spring Lake Heights and Executive Director Joseph Verruni representing Wall Township. Also present were attorney Mark Kitrick, attorney John Cantalupo, CFO Steve Mayer, NJWSA Manager Paul McKeon and NJWSA Operations Supervisor, Don LeRoy.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey called for a moment of silence followed by the Salute to the Flag.

Chairman Dempsey read the Open Public Meeting notice.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the December 8, 2011 Meeting Minutes. Tom Nolan made a motion to approve the minutes, Joe Verruni seconded the motion and all being in agreement, Chairman Dempsey declared the minutes approved.

Chairman Dempsey called for a motion to approve the January bill list totaling \$207,048.00.

Kevin Thompson made a motion to approve the January bill list.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2012-01 Approving Meeting Dates for the Year 2012.

Kevin Thompson made a motion to approve the resolution.

Art Herner seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2012-02 Confirming the Election of Officers.

Kevin Thompson made a motion to approve the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2012-03 Designating Official Newspapers for Publication of Legal Notices.

Kevin Thompson made a motion to approve the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2012-04 Authorizing Allocation of Funds to Purchase Two (2) Replacement Hypochlorite Chemical Feed Pumps and Light Fixtures.

Kevin Thompson made a motion to approve the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2012-05 Confirming Art Herner as a Duly Appointed Representative of Spring Lake Heights.

Kevin Thompson made a motion to approve the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Art Herner provided each board member with a copy of sample bid documents that he had prepared for their review. He pointed out that under bidding laws there is a not-to-exceed amount and each town would have to provide an estimate of what their repairs would be. This amount would have to be enough to cover everything but you wouldn't have to spend that amount. Kevin Thompson emphasized the need to simplify the process. All agreed to start out with a small group of items. Art Herner explained that they are all going out to the same contractor and so will expect a volume discount, but they are doing it individually. Tom Nolan suggested the term 'more or less' and then each makes a guestimate on what they need and they make a cooperative purchase based on that for a year. Mark Kitrick said he would follow up with the DCA about issues of bidding for contractor/materials being used on an annual basis.

In old business, Paul McKeon said there is nothing new at the plant, the reservoir is full.

In new business, John Cantalupo said he will have a resolution at the next meeting authorizing the SMMUA to make application to the LFB for the temporary financing of the new EIT project. There will not be permanent financing until 2013 but they will get a 0% interest loan

for a year under the temporary financing program. Mark Kitrick said he spoke with Henry Patterson and the possibility of using one licensed operator doesn't appear to be an issue.

Discussion followed on licensing and hiring an operator. Joe Verruni pointed out that they would not be getting rid of their current operators, who could assume other duties. The towns would simply not replace their water operators upon retirement. Mark Kitrick said he will get confirmation in writing from the DEP concerning licensing of the water operator.

There being no public comment and no further business, Chairman Dempsey made a motion to adjourn and was seconded by Kevin Thompson.

All being in agreement, the meeting was adjourned at 9:29 AM.