

SOUTH MONMOUTH MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
April 5, 2012
9:30 AM

The South Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building Meeting Room on April 5, 2012. Present were Chairman Bryan Dempsey representing the Borough of Spring Lake, Thomas Nolan representing the Borough of Brielle, Art Herner representing the Borough of Spring Lake Heights, Executive Director Joseph Verruni representing Wall Township and Vice Chairman Kevin Thompson representing the Borough of Sea Girt. Also present were attorney Mark Kitrick, attorney John Cantalupo, CFO Steve Mayer, NJWSA Director of Finance and Administration Beth Gates, NJWSA Manager Paul McKeon, Brielle Mayor Thomas Nicol, Spring Lake Heights Administrator Joseph Delaney, Wall Township Public Works Director Bob Hendrickson and Dave Applegate and Bill Roth of Birdsall Engineering.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey called for a moment of silence followed by the Salute to the Flag.

Chairman Dempsey read the Open Public Meeting notice.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the March 1, 2012 Meeting Minutes. Tom Nolan made a motion to approve the minutes, Joe Verruni seconded the motion and all being in agreement, Chairman Dempsey declared the minutes approved.

Chairman Dempsey called for a motion to approve the March bill list totaling \$204,358.00.

Joe Verruni made a motion to approve the April bill list.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

Bryan Dempsey	Yea
Kevin Thompson	Yea
Joseph Verruni	Yea
Thomas Nolan	Yea
Art Herner	Yea

There being 5 yeas and no nays, Chairman Dempsey declared the bill list approved.

Mark Kitrick began discussion on the Cooperative Pricing Systems. He had submitted a draft form resolution and Agreement for A Cooperative Pricing System to the board members for

their review. He had met with the ad hoc committee members, Joe Verruni and Tom Nolan, to put the documents together and Brielle was used as the sample town. They had put together the form resolution and agreement that would be presented to each municipality to be signed off by their governing body to be represented by the lead agency, SMMUA, agreeing to the cooperative pricing system. Tom Nolan stated that no one is obligated to purchase anything, this agreement gives them the option and once the bid list, which can be added to, is prepared and goes out to bid, each town can choose what they want to buy. It is a cost effective tool. The commissioners commended Mr. Kitrick for the excellent work he had done with this project.

Mr. Kitrick suggested that to go forward he would like to send the documents out to the municipalities for review as his goal is to have responses back from all the towns so he could report back to the board at the May meeting. Tom Nolan made a motion authorizing Mr. Kitrick to forward the draft Resolution and Agreement to the municipalities. Art Herner asked if the resolution would be changed. Mr. Kitrick said a uniform resolution is preferred, but changes would be accommodated if needed.

Kevin Thompson stated he had been asked by the Sea Girt Administrator to reiterate for the record that "Sea Girt is in" with this Cooperative Pricing System Agreement but not bound to do anything involved with it.

Joe Verruni referred back to the motion made by Tom Nolan to authorize presentation of the Cooperative Pricing Agreement to the municipalities. The motion was seconded by Art Herner. All being in agreement, the motion was adopted.

In old business, Beth Gates gave an update on the 2011 Operations and Maintenance Budget explaining the negative variance of \$135,000 due to additional staffing required against the positive variance due to the plant shutdown and savings on power and chemicals.

In old business, Dave Applegate spoke on the Propagation Study they had prepared that indicated that a second good site for a tank would be the Allenwood site on Atlantic Ave. in Wall. This would be in addition to the Spring Lake Heights site on Old Mill Road, which would need to be upgraded when Brielle and Wall add Sensus meters. A meter and transmitter costs approx. \$350-\$400 per set installed. They have a 20 year battery life and equal accuracy, and regulations are moving towards a 0% lead content by 2014.

Tom Nolan proposed to Chairman Dempsey getting a sample bid spec for the meters based on the communities' needs and potential total cost. SMMUA would be lead agency and bond for this to get better rates and the municipalities would pay back SMMUA as is done with

the debt service. John Cantalupo agreed it would be a good way to get better rates from investors and could be more cost effective. David Applegate commented that SMMUA would be an operating authority having control on efficiency, cross sharing of service, and cross training.

Centralized billing was discussed which would result in a reduction in the number of collection workers. Dave Applegate said he had read the Patriot Consulting report and a lot of the staff tallies are there.

John Cantalupo said that sometime in the next two months he would be presenting the two resolutions for the next EIT project. They would be going to the LFB in May and he would have the supplemental resolution for the project in June.

There being no public comment, Tom Nolan made a motion to adjourn and was seconded by Art Herner.

All being in agreement, the meeting was adjourned at 10:12 AM.