

**SOUTH MONMOUTH MUNICIPAL UTILITIES AUTHORITY**  
**MEETING MINUTES**  
**December 8, 2011**  
**9:30 AM**

The South Monmouth Municipal Utilities Authority members met in the Wall Township Municipal Building Meeting Room on December 8, 2011. Present were Chairman Bryan Dempsey representing the Borough of Spring Lake, Vice Chairman Kevin Thompson representing the Borough of Sea Girt, Thomas Nolan representing the Borough of Brielle, Art Herner representing the Borough of Spring Lake Heights and Executive Director Joseph Verruni representing Wall Township. Also present were attorney Mark Kitrick, attorney John Cantalupo, CFO Steve Mayer, NJWSA Manager Paul McKeon and NJWSA CFO Mike Citarelli.

The meeting was called to order by Chairman Dempsey.

Chairman Dempsey called for a moment of silence followed by the Salute to the Flag.

Chairman Dempsey read the Open Public Meeting notice.

Roll-call was taken by Phyllis Heinle.

Chairman Dempsey called for a motion to approve the November 3, 2011 Meeting Minutes. Joseph Verruni made a motion to approve the minutes, Kevin Thompson seconded the motion and all being in agreement, Chairman Dempsey declared the minutes approved.

Chairman Dempsey called for a motion to approve the December bill list totaling \$210,227.00.

Joseph Verruni made a motion to approve the December bill list.

Kevin Thompson seconded the motion and upon roll-call the members voted as follows:

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the bill list approved.

Chairman Dempsey called for a motion to adopt Resolution No. 2011-10 Confirming the Appointment of Professionals, Chief Financial Officer and Secretary to the Authority.

Tom Nolan made a motion to approve the resolution.

Art Herner seconded the motion and upon roll-call the members voted as follows:

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2011-11 to Introduce 2012 Budget and Conduct a Public Hearing.

Joe Verruni made a motion to approve the resolution.

Tom Nolan seconded the motion and upon roll-call the members voted as follows:

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Tom Nolan made a motion to open the Public Hearing, Joe Verruni seconded the motion and Chairman Dempsey declared the Public Hearing opened. CFO Steve Mayer stated that no changes had been made to the budget since its introduction and was advised by the State that the 2012 Budget was approved for adoption. There being no public comment, Joe Verruni made a motion to close the public hearing, Tom Nolan seconded the motion and all being in agreement, Chairman Dempsey declared the public hearing closed.

Chairman Dempsey called for a motion to adopt Resolution No. 2011-12 to Adopt the 2012 Budget.

Joe Verruni made a motion to adopt the 2012 Budget.

Tom Nolan seconded the motion and upon roll-call the members voted as follows

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the 2012 Budget adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2011-13 to Authorize \$270,734.00 of the 2010 Surplus for Operating Expenses in 2012 and \$85,000 for Capital Improvement Projects and Engineering Expenses for 2012.

Kevin Thompson made a motion to approve the resolution.

Art Herner seconded the motion and upon roll-call the members voted as follows:

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

Chairman Dempsey called for a motion to adopt Resolution No. 2011-14 Authorizing the Formation of a Subcommittee to Determine the Feasibility of Joint Purchasing.

Tom Nolan made a motion to approve the resolution.

Kevin Thompson seconded the motion and upon roll-call the members voted as follows:

|                |     |
|----------------|-----|
| Bryan Dempsey  | Yea |
| Kevin Thompson | Yea |
| Joseph Verruni | Yea |
| Thomas Nolan   | Yea |
| Art Herner     | Yea |

There being 5 yeas and no nays, Chairman Dempsey declared the resolution adopted.

In old business, Art Herner said he would have a sample bid document ready for review by the next meeting. The potential for other nearby towns participating was also discussed. The SMMUA towns would be able to purchase off that bid list and purchase through the contractor with the benefit of combined services. With regard to the operator, Kevin Thompson recommended a letter be sent to the state inquiring as to the feasibility of the 5 towns using one operator. Art Herner stated we need to know if one operator would be approved and what licenses would be required. Kevin Thompson asked Paul McKeon who does the lab testing for NJWSA, who said it was Garden State Lab. Art Herner suggested extending the NJWSA contract to SMMUA.

Mark Kitrick said he would discuss the matter with Henry Patterson for direction in preparation of the letter to the state.

There being no public comment and no further business, Chairman Dempsey made a motion to adjourn and was seconded by Kevin Thompson.

All being in agreement, the meeting was adjourned at 9:48 AM.